

Christine Baillie, Direct Dial (01563) 576129

To: Councillors Farrell (Chair), D Coffey, Reid, McIntyre, Wilson, Knapp, F MacLean, Provost Boyd and Councillor Ross.

1 November 2001

Dear Councillor

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 6 NOVEMBER 2001

You are requested to attend the meeting of the **Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee** to be held on **TUESDAY 6 NOVEMBER 2001 at 0900 HOURS*** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to discuss the undernoted business.

* Please note the change of date and time.

Yours sincerely

SIGNED OFF BY JULIE ARMSTRONG

Fiona Lees
Depute Chief Executive/Director of Corporate Resources

CB/SR

B U S I N E S S

INTIMATE APOLOGIES

CONFERENCES

1. CONFERENCES AND COURSES BUDGETARY UPDATE

1.1 BALANCE OF BUDGET REMAINING AS AT 1 NOVEMBER 2001 - £2,116.75.

2. CONFERENCES/COURSES

- 2.1 CHARTERED INSTITUTE OF HOUSING IN SCOTLAND CONFERENCE - 12-14 MARCH 2002, DUNDEE (page 1)** - Submit report dated 8 October 2001 (copy enclosed) by the Director of Homes and Technical Services requesting that the Sub-Committee consider attendance at the Annual Conference of the Chartered Institute of Housing in Scotland.



- 2.2 FACULTY OF PUBLIC HEALTH MEDICINE SCOTTISH AFFAIRS COMMITTEE - ANNUAL CONFERENCE, 29-30 NOVEMBER 2001, TURNBERRY HOTEL, AYRSHIRE (pages 2-3)** - Submit report dated 24 October 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of the forthcoming Annual Conference of the Faculty of Public Health Medicine Scottish Affairs Committee which will be held in Turnberry Hotel, Ayrshire, on 29 and 30 November 2001, and which is being organised in partnership with the Public Health Institute of Scotland.



CIVIC CEREMONIAL

3. CIVIC CEREMONIAL BUDGETARY UPDATE

- 3.1 BALANCE OF BUDGET REMAINING AS AT 1 NOVEMBER 2001 - £5,290.75.**